

**VHS Board Meeting**  
**May 22, 2024, 6:30 pm via ZOOM**

**MINUTES**

**Present:** Danny Beers, Lyn Mikel Brown, Alaine Peaslee-Hinshaw, Faye Luppi, Mary McAleney, Teresa Monk, Mark Tappan

**Absent:** Dorothy Cummings, Brenda Houlberg, Cindy Scott, Donna Wright

**1. Call to Order**

Danny called the meeting to order at 6:35 pm.

**2. Treasurer's Report**

\$1123.62 in the bank.

**3. Corresponding Secretary's Report**

No Secretary's report, but Alaine, as Display Coordinator, reported that she has a new intern, Enzo Cameli, and that they are making progress on the displays in the museum, but there's still a long way to go.

**4. Report on blinds for Museum Room**

Lyn and Mark submittted the attached summary of costs for blinds for the museum room from the Curtain Shop and Select Blinds (online). Additional measurements will need to be taken before a decision is made. We also need to wait to see if we receive any grant funding for this item.

**5. 150th Anniversary Program Discussion (latest schedule attached)**

**Budget:** Mary requested a detailed budget for the 150th Anniversary Program. There is some budget information in the MCF and King grant applications, but we need a more detailed and accurate budget. Mary, Faye, Mark, and Lyn will work on a draft budget. We hope to hear about grants in early to mid-June. We discussed putting out donation jars to raise some additional funds. The cake has been ordered; it will cost \$80.

**Poster:** We have hired, on Mary suggestion, Eric Obery of West Side Graphics in Portland to design the poster. He submitted two possibilities—one orange and red, the other green and blue, We decided on the orange and red version because it was easier to read. Danny will print copies to be distributed in Vanceboro and McAdam. We will print others to distribute elsewhere,

**Publicity:** We reviewed the press release that Mary drafted, edited by Lyn, Mark, and Faye. It was approved. Mary will run it by Cheryl and once approved, we will share it with various organizations and news outlets, and use it as the basis for invitations. Mary will work on invitations to dignitaries. We also need to reach out to folks who are not on Facebook to make sure they know about the event. Lyn suggested a post to the V'boro Community group asking each person to personally invite those they know who are not on Facebook.

**Schedule:** We discussed the idea of having multiple voices contribute to the “past, present, and future” component of the program. Alaine also suggested that it would be good for all members of the VHS board to introduce themselves and say briefly how they are connected to Vanceboro. Alaine will continue to ponder options.

We also agreed we needed a detailed, annotated schedule for the 150th celebration. Mark will circulate a draft for consideration at our next meeting.

**Volunteers:** Missy has agreed to organize children’s activities. Not sure if Donna’s grandson is still available for music. She will check with him.

## **6. Other Business**

## **7. Date for Next Meeting**

Wednesday, June 5th, 6:30 pm, via ZOOM

## **8. Adjournment**

Danny adjourned the meeting at 7:55 pm.

Respectfully submitted,

Mark Tappan  
Recording Secretary



## VHS Curtain Options

# Curtainshop

## Blackout Roman Shades (white)

72x72 \$245.99

## Blackout Cordless Roller Shades (white)

## Woven Cane Cordless Roller Shades (tan)

## SelectBlinds

## Classis Roman Shades (white)

70x72 \$221.99

<https://www.selectblinds.com/roman-shades/classic-roman-shades.html?colorid=9173>

## Classic Vinyl Blackout Roller Shades (white)

70x72 \$85.49

<https://www.selectblinds.com/roller-shades/classic-vinyl-blackout-roller-shades.html?colorid=2711>

**Vanceboro 150<sup>th</sup>Celebration/VHS Opening July 20<sup>th</sup>, 2024**

**"Vanceboro, past, present, and future"**

**DRAFT SCHEDULE (5/22/24)****11 am–noon ARRIVAL/MEET AND GREET (outside and in gym)**

Gym with Guestbook & donation box, membership table, T-shirts for sale, raffle tickets, cookbook table. Sign in and name-tags. Outdoor activities for kids (corn hole toss?) Face painting (trains, Pine tree/star flag...)

**Noon-1 pm LUNCH\* (in gym)**

**\*Food/lunch will be potluck** with some items provided. Menu: hot dogs, beans, chili, cole slaw, salads, rolls/biscuits, sweets, drinks/water/soda, coffee/tea. Harvey Day will grill. Need coolers for drinks. Donna and Teresa coordinating.

**1 pm-2 pm PROGRAM/CEREMONY (in gym)****Cheryl Monk-Long (Vanceboro Selectperson) and Alaine Peaslee-Hinshaw (VHS) (or multiple voices?)**

Welcome, Vanceboro Past, Present, and Future (6 minutes)

Honored Guests:

Edie Smith from Senator King's office is confirmed–will present gift of US flag flown over Capital

Not yet confirmed:

Jen Peters  
McAdam mayor  
Mills, Collins, Golden?

**Danny Beers (VHS President)**

History of VHS

Introduce VHS board

Highlights of VHS activities, displays, artifacts, etc.

Announce future programming (late summer/early fall? Soctoma?) Three or four events.

**Ribbon Cutting (ribbon across gym door to lobby)****2 pm-5 pm ACTIVITIES (outside and inside [gym and VHS Museum Room])**

Museum tours (Board members)

Table for cookbook recipe collection (Carol Luppi to coordinate)

Table with pictures and photos from VHS collection to ID

Table for T-shirt sales, raffle tickets, guest book, membership

Activities/games for kids

Story Corps (Lyn will coordinate)

Music (Donna's grandson)

**3 pm-3:30 pm CAKE AND RAISING THE FLAG (Scott Wilkie and kids)**

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**VOLUNTEERS**

Set up: Teresa and Donna will coordinate. Set up chairs and tables in gym the day before

AV system: Mark and ? Check to see what works in gym

Food: Need people to serve and clean up. See menu above.

Children's Activities: Misty V?

Story Corps: Lyn

Press Release/Publicity/Program: Mark, Mary, Faye, Lyn

Investigate costs and sources for grant-funded items: ?

Tours of museum/docents: Danny will keep a list. Need 12 people—6 half-hour shifts

Invite dignitaries: Mary

Get copy of original Articles of Incorporation: Mary will contact Sec. of State office

Membership/T-Shirts/Donation/Guest Book/Name Tags/Photo ID tables: ?

Cookbook table: Carol Luppi

Music: Donna's grandson?

Photographer: Brenda (Do we want someone to videotape the program and bits of activities underway?)

Signs: Cheryl is getting new signs for town/Community Center

Parking: ?

Clean up: Whoever's left standing. :-)