

**VHS Board Meeting
April 24, 2024, 2 pm**

MINUTES

Present: Danny Beers, Lyn Mikel Brown, Brenda Houlberg, Faye Luppi, Mary McAleney, Teresa Monk, Mark Tappan, Donna Wright (all via conference call)

Absent: Dorothy Cummings, Alaine Peaslee-Hinshaw, Cindy Scott

1. Call to Order

-Danny called the meeting to order at 2:05 pm.

2. Treasurer's Report

-Donna reported \$1200.08 in the bank, with membership fees for \$50 Canadian and \$50 cash to be deposited.

3. Corresponding Secretary's Report

-Alaine was not present to give a report, but many board members reported that her personal thank-you notes for donations have been greatly appreciated.

4. Motions to expend funds:

-Danny:

\$84.39 for propane tank to be used at the Community Center (approved)

-Alaine:

a) a clock for the VHS room. **Approved** to spend up to \$50.

b) purchase a keypad door knob lock. **Deferred** until Danny checks with the town selectpersons since the building belongs to the town.

c) exterior, side door of VHS needs repainting so a quart of dark blue paint is needed. **Deferred** until Danny checks with the town selectpersons.

d) Lyn & I (Alaine) will decide on display text information to print out in larger sizes and a banner for VHS. **Deferred** any purchase of banner until receipt of MCF grant.

e) purchase a few large magnifying glasses to assist those vision impairment enjoy the displays. **Approved** to spend up to \$50.

f) \$30-45 to buy 2-3 of Donald Soctomah's books on the Passamaquoddy and permission to donate to the Passamaquoddy Heritage Center. **Approved** to spend up to \$50 on books. Donation was **deferred**.

g) VHS room needs 1-3 longer, narrow tables to display items. One regular size dining type table could also work. **Deferred** until receipt of MCF grant.

h) Approval to get prices for blinds in VHS room (from Lyn). **Approved** to get prices for blinds.

Approval for reimbursement of:

i) glass display case \$75

j) photo print outs (small size) for displays \$45.75

k) postage stamps for thank you notes \$19.80

l) two replacement wheels for display stand \$5.00

Total reimbursement to Alaine of \$145.55. **Approved**.

5. 150th Anniversary Program Discussion

-See pages 3-4.

6. Other Business

-None.

7. Date for Next Meeting

-May 22, 2024 at 6:30 pm via ZOOM.

8. Adjournment

-Danny adjourned the meeting at 3:35 pm.

Vanceboro 150th Celebration/VHS Opening July 20th, 2024

"Vanceboro, past, present, and future"

DRAFT SCHEDULE (4/24/24)

11 am–noon ARRIVAL/MEET AND GREET (outside and in gym)

Gym with Guestbook & donation box, membership table, T-shirts for sale, raffle tickets? Sign in and name-tags. Outdoor activities for kids (corn hole toss?) Face painting (trains, Pine tree/star flag...)

Noon-1 pm LUNCH* (in gym)

***Food/lunch will be potluck** with some items provided. Menu: hot dogs, beans, chili, cole slaw, salads, rolls/bisquits, sweets, drinks/water/soda, coffee/tea. Harvey Day will grill. Need coolers for drinks. Donna and Teresa coordinating.

1 pm-2 pm PROGRAM/CEREMONY (in gym)

Cheryl Monk-Long (Vanceboro Selectperson) and Alaine Peaslee-Hinshaw (VHS)

Welcome, Vanceboro Past, Present, and Future (6 minutes)

Honored Guests:

Edie Smith from Senator King's office is confirmed—will present gift of US flag flown over Capital

Not yet confirmed:

Jen Peters
McAdam mayor
Mills, Collins, Golden?

Danny Beers (VHS President)

History of VHS

Introduce VHS board

Highlights of VHS activities, displays, artifacts, etc.

Announce future programming (late summer/early fall? Soctoma?) Three or four events.

Ribbon Cutting (ribbon across gym door to lobby)

2 pm-5 pm ACTIVITIES (outside and inside [gym and VHS room])

Museum tours (Board members)
 Table for Cookbook recipe collection (Carol Luppi to coordinate)
 Table with pictures and photos from VHS collection to ID
 Table for T-shirt sales, raffle tickets, guest book, membership
 Activities/games for kids
 Story Corps (Lyn will coordinate)
 Music (Donna's grandson)

3 pm-3:30 pm CAKE AND RAISING THE FLAG (Scott Wilkie and kids)

VOLUNTEERS

Set up: Teresa and Donna coordinating. Will set up chairs and tables in gym the day before.

AV system: Mark and ? Check to see what works in gym

Food: Need people to serve and clean up. See menu above.

Children's Activities: Misty V?

Story Corps: Lyn

Press Release/Publicity/Program: Mark, Mary, Faye, Lyn

Investigate costs and sources for grant-funded items:

Tours of museum/docents: Danny will keep a list. Need 12 people—6 half-hour shifts

Invite dignitaries: Mary

Get copy of original Articles of Incorporation: Mary will contact Sec. of State office

Membership/T-Shirts/Donation/Guest Book/Name Tags/Photo ID tables: ?

Cookbook table: Carol Luppi

Music: Donna's grandson

Photographer: Brenda (Do we want someone to videotape the program and bits of activities underway?)

Signage: Cheryl getting new signs for town/Community Center .

Parking: ?

Clean up: Whoever's left standing. :-)