

**VHS Meeting Notes 8/20/23** recorded by Alaine Peaslee-Hinshaw & Lyn Mikel Brown.  
Dorothy Amero Cummings, Recording Secretary was away.

**Attendance:** Teresa Monk, Faye Luppi, Dan Beers, Lyn Mikel Brown, Alaine Peaslee-Hinshaw, Mary McAleney (remote)(but lost connection).

### **Acceptance of Minutes**

**Treasurer Report:** Donna was not present

Christopher Hinshaw ordered a receipt book for dues/donations.

The VHS bank account will be set up.

Currently, there should be 3 Lifetime memberships @\$250 each (Luppi family) and Danny's \$50 cash donation, Teresa & Richard Monk \$35 family donation, Lyn Mikel Brown and Mark Tappan's \$100 donation to be deposited.

Donna needs to give Corresponding Secretary, Alaine, copies of donation receipts so Alaine can acknowledge/thank.

Donna needs to record & report cash donations for VHS records.

Danny will work on E.I.N. and thank you card.

Concerning donations, Danny proposed a set of questions to be added to the donation receipt to get members email, address, phone #, and ask if they want this info published.

### **Corresponding Secretary Report**

Meeting information has been posted on social media & flyers put up when needed.

Has begun a file of acknowledgements and thank you's to write:

Charlie Metcalf & contact for donating painting

Gary Beers

3 Lifetime memberships @\$250 each (Luppi family) and Danny's \$50 cash donation, Teresa & Richard Monk \$35 family donation

Lyn Mikel Brown and Mark Tappan's \$100 donation

Alaine told about Colby Clendenning visiting the VHS room. He was searching for the family grave of his father's little sister, who died young of a childhood illness. Operating from a hand drawn map of homes in Vanceboro (creator unknown; 1930's and beyond), Alaine gave Colby a tour of former Clendenning homes in Vanceboro.

Alaine can request reimbursement for postage, etc. Reimbursements need to come before the board.

Danny mentioned that Bob Welch had lived in what had been the Tague house on High Street.

The Program Committee raised the need to draft an item donation policy. 2 main criteria for donation are 1) connection or relevance to Vanceboro, 2) Identification of item, people and addresses in photographs.

The Program Committee can propose an idea and get an “up to \$” approved.

Teresa proposed that VHS board members be photographed and their connection to Vanceboro be stated.

### **Mission Statement Changes**

Faye suggested using/amending the by-laws mission statement. See by-laws: section 2. Keep 1<sup>st</sup> sentence to “purposes of...” then add in new mission statement.

Mission statement, adapted by the Board of Directors, now reads:

The mission of the Vanceboro Historical Society (VHS) is to collect, preserve, curate, and display items and artifacts that tell the history of Vanceboro, Maine, and the surrounding area. VHS hosts speakers and events to promote better understanding of the town of Vanceboro, the history of northern Washington County, and the international waters of the Chiputneticook Lake chain and the St. Croix River.

Adopted by Board of Directors, 8.20.23

There was discussion of “Surrounding areas” and thank you’s including “Surrounding areas”. Alaine shared a “background paragraph” she wrote when working on the mission statement draft. Background information is useful for grant writing. Teresa suggested that the term “Senior Citizens” is critical for grant proposals.

### **Field trip to other Historical Societies**

Calais, Lubec & Pembrook have historical societies. At one time, Vanceboro VHS had a booth at Robbinston Days.

The Grand Opening of VHS is postponed until the room is ready. Unfortunately, the room does not lock and the door has to remain open for heating purposes during the winter. Corrina, Selectperson, gave Alaine keys to the room. Alaine shared with Corrina how important it is for people to not just go into VHS without a VHS representative present. Corrina said the main doors between the gym & the front entrance area of the Community Center can be locked during events to prevent open access to VHS.

It was suggested that a holder/container be purchased to hold and make available donation forms & memberships forms during V'boro Recreation events.

### **Non Profit Status Update**

Sequence: Incorporation, E.I.N, then application to I.R.S. Welcome Brenda S-Houlberg as chair of the Non Profit Committee! Brenda was voted in as a member. [Brendahoulberg@yahoo.com](mailto:Brendahoulberg@yahoo.com). Other committee serving interest:

Christine & Lester Stillson; 207.788-3943, cell 302.535-6204;

cstillson@verizon.net, Lstillson@icloud.com.

Mary McAlaney

Faye Luppi

**Board members:** Danny Beers, Donna Wright, Mary McAlaney, Dorothy Amero Cummings, Teresa Monk, Lyn Mikel Brown, Gene MacDonald, Cindy Scott, Alaine Peaslee-Hinsaw, Faye Luppi, Brenda Smith-Houlberg.

Teresa Monk suggested there be "Surrounding Areas" representatives and that perhaps there will be interest in this.

Once VHS achieves nonprofit status, the board needs to have a training session on fundraising/how to ask.

**On going need** to retrieve the final items from the former VHS building now owned by Ali & Gail Russell.

Board members are encouraged to keep an eye out for display case possibilities. If you see something, test Lyn/Alaine a photo. Lyn 207.877-4319; Alaine 207.991-1146.

Unanimous Yes vote for VHS Facebook page to be set up by Lyn.

**Next Meeting October 26 at 2 pm** Vanceboro Community Center.

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